Maine Historical Society Brown Library Research Services

We invite you to visit our facility to take advantage of our holdings but sometimes that might not fit into your schedule. For those of you unable to visit the Library, we offer various categories of research—family history, general Maine history, historic homes. Use the Research Request form on our website at [www.mainehistory.org/research](http://www.mainehistory.org/research) and include credit card information. MHS members will receive a 10% discount.

<table>
<thead>
<tr>
<th>Service:</th>
<th>Fees:</th>
<th>Examples:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Photocopy Service</strong></td>
<td>$10.00 per source</td>
<td>• Please send me a copy of the Rufus King Libby family that begins on page 164 of <em>The Libby family in America</em>.</td>
</tr>
<tr>
<td>Copy service for a specific number of photocopies from a known source. (Copyright and other considerations prevent photocopying entire books and original manuscripts.)</td>
<td>Includes up to 5 photocopies Additional photocopies at $.25 each 25 page maximum</td>
<td></td>
</tr>
<tr>
<td><strong>Quick Search</strong></td>
<td>$15.00 per request</td>
<td>• Was John Jones living in Portland in 1930?</td>
</tr>
<tr>
<td>Searching an obvious source for a specific question requiring less than 15 minutes.</td>
<td>Includes up to 5 photocopies Additional photocopies at $.25 each</td>
<td></td>
</tr>
<tr>
<td><strong>In-depth Research</strong></td>
<td>$40.00 per hour with a maximum of 5 hours at a time Up to 5 photocopies included Additional photocopies at $.25 each</td>
<td>• My great grandfather was living in Eastport in 1850. Can you tell me his siblings and parents?</td>
</tr>
<tr>
<td>Research for open-ended questions involving a number of sources.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Imaging Services and Permission to publish</strong></td>
<td>Digital reproductions of images from our collections <a href="http://www.VintageMaineImages.com">www.VintageMaineImages.com</a></td>
<td></td>
</tr>
<tr>
<td><strong>Ready-reference</strong></td>
<td>No charge. Phone or email requests accepted.</td>
<td></td>
</tr>
</tbody>
</table>

Visit our websites:
- [www.MaineHistory.org](http://www.MaineHistory.org) - Website of the Maine Historical Society
- [www.MaineMemory.net](http://www.MaineMemory.net) - Maine’s digital museum, archive and educational resource
MHS Research Request Form (or fill out online at www.mainehistory.org/research)

**Patron Information**

Member # ___________________ Date of Request ________________________________
Name: _________________________________________________________________
Address: _______________________________________________________________
Email: _________________________________________________________________
Phone: _________________________________________________________________

**Payment Information (advanced payment required)**

Card type (circle one) VISA  MasterCard  Discover  Pay by Check
Card Number: ____________________________ Exp ____________________________
Name as it appears on card: ______________________________________________
Signature: ______________________________________________________________

**Research Request (use separate page if necessary)**

- List the specific question(s) you wish answered or your general research request
- Provide all information you have concerning the individual(s) you wish researched
- List the sources you have already searched
- Use the space below or attach a letter of explanation

Research is conducted at the rates indicated on the reverse of this form. Results may be sent via mail or email. Shipping charges are $3.50 for U.S. locations. Digitization costs may apply for lengthy PDFs.

I authorize ___________ hours of research. (Maximum of 5 hours) You will only be charged for the hours used.
Signature: ______________________________________________________________